



HETL Awards Policy

Approved on November 25, 2014 by the HETL Board of Directors

The following guidelines shall govern the management of the **HETL Lifetime Achievements in Higher Education Award** and the **HETL Outstanding Service to Higher Education Award**:

1. Eligibility Criteria for Nominees

- Demonstrates:
 - Outstanding commitment in using innovative instructional methods and curricula.
 - Exceptional insight into using meaningful and evidence-based assessment methods to evaluate higher order learning.
 - Evidence of a high degree of commitment to her/his discipline, institution, and the field of higher education through on-going engagement in innovative research and service.
 - Distinctive contribution to professional ethics and the values of academic integrity, collegiality, and diversity and inclusion.
- Displays an authentic concern for students' academic growth and personal well-being.
- Shows evidence of superb personal and social qualities beyond the academy (friendliness, approachability, and caring for the local and larger communities).
- Has a record of substantial accomplishments (e.g., awards, publications, recommendations, positions held) in the field of higher education that have made a positive impact in the field of higher education as recognized by her/his peers.

2. Nomination and Selection Process for Nominees

- Any higher education professional in any country from any discipline is eligible. Members of the HETL Board of Directors are not eligible to receive these awards during their term on the Board.
- Anyone may propose names, including self-nominations, to the HETL Executive Director and the President for consideration, who shall serve as the co-chairs of the Awards Committee.
- The HETL Awards Committee shall jointly select candidates who best meet the award criteria and reflect the spirit of the award and then present those candidates to the HETL Board of Directors for consideration and review. The winner of each award shall be selected by majority consensus of the HETL Board of Directors.
- Nominations should carefully consider any conflict of interest and be cognizant of generally established ethical principles.
- All proceedings of the involved committees will be held in strict confidence.

3. Presentation of Awards

- The awards are typically presented at the HETL annual conference.
- The award winners do not have to be physically present at the award ceremony. In such case, the award certificate/plaque, etc. will be mailed to the recipient(s).



4. Publication of the Awards

- The winners of the awards will be acknowledged on the HETL website and through other promotional means such as the HETL Newsletter and HETL communication platforms.

Other Award Types

Other HETL or Emerald Publishing Group award types as shown at <https://www.hetl.org/awards/> (e.g., Best Conference Paper Awards, Outstanding Reviewer Awards, Outstanding Editor Awards) shall be selected by the judgment of the editor-in-chief or the editorial boards of the respective journals.

The awards for Outstanding Doctoral Research and Outstanding Doctoral Mentor shall be governed by the rules and guidelines established by HETL and Emerald as described at <https://www.hetl.org/emerald-hetl-education-outstanding-doctoral-research-award-program/>.

Creation of New Award Types

Any new award types shall be defined and proposed by the HETL Awards Committee who shall present the proposal to the Board of Directors for consideration and approval.