



The eQuad:

A Next-Generation eAdvising Tool to Build Community and Retain Students

Dr. Terry Anderson, Dr. Tammy Esteves, Dr. Dayna McDaniel, Dr. Leora Waldner



Troy University
HeTL 2013
January 15, 2012



The TROY Quad



The Problem

- ▶ Retention = Institutional accountability
- ▶ Student success = Institutional success
- ▶ 40% of students who start never finish
- ▶ 75% drop out in the first 2 years
- ▶ Few who drop out ever finish
- ▶ Attrition among on-line students is 10–20% higher than for traditional students

The Response

- ▶ As of 2004, fewer than half of universities had goals for improved first-year retention and only 33% had goals for degree completion

Why Retain? Benefits of Higher Education

▶ Public economic benefits

- Increased tax revenues
- Greater productivity
- Increased consumption
- Increased workforce flexibility
- Decreased reliance on public support

▶ Individual economic benefits

- Higher salaries and benefits
- Employment
- Higher savings levels
- Improved working conditions
- Personal/professional mobility

Institute for Higher Education Policy, 1988.

Why Retain? Benefits of Higher Education

- ▶ Public social benefits
 - Reduced crime rates
 - Increased charitable giving/community service
 - Increased quality of civic life
 - Social cohesion/appreciation of diversity
 - Improved ability to adapt to and use technology
- ▶ Individual social benefits
 - Improved health/life expectancy
 - Improved quality of life for offspring
 - Better consumer decision making
 - Increased personal status
 - More hobbies
 - Leisure activities

Institute for Higher Education Policy, 1988.

Why Do Students Leave?

- ▶ Delayed entry
- ▶ Part-time enrollment
- ▶ Full-time work
- ▶ Financial independence
- ▶ Dependents
- ▶ Single parenthood
- ▶ Lack of undergraduate preparation
- ▶ Academic failure
- ▶ Social isolation
- ▶ Family responsibilities

Coley (2000)

Digging Ourselves Out

- ▶ Look within confines of **existing institutional resources**
- ▶ Emphasize continuing **commitment to student education**
- ▶ Accept **necessity for institutional change**
 - **Restructure** collegiate learning environment
 - Find **new ways to involve** students and faculty in their intellectual life
 - Develop a **deeper understanding of educational community** and goals of higher education

Astin, 1993.

Correlates to Retention

▶ Cuseo (2003)

- Identified five advisement-related correlates to retention
 - Student **satisfaction with the college experience**
 - Effective **educational and career planning and decision making**
 - Student **utilization of campus support services**
 - **Student-faculty interaction** outside the classroom
 - Student **mentoring**

What Makes An Effective Retention Program?

- ▶ **Commitment to students** being served
- ▶ Total **commitment to education of all**, not just some of the students
- ▶ **Commitment to development of supportive communities** in which all students are integrated as competent members

Tinto, 1975, in Braxton & Mundy, 2001–2002.

Advisement and Retention: What Really Matters?

- ▶ Crockett (1978)
 - Academic advising referred to as **cornerstone of student retention**
- ▶ Winston, Miller, Ender, & Grites (1984); Pace (2001)
 - **Greater faculty–student interaction** increases student satisfaction
- ▶ Metzner (1989)
 - **Advising increased retention** indirectly through increasing student satisfaction, producing higher grades, and creating fewer intentions to leave

Advisement and Retention: What Really Matters?

- ▶ American College Testing Program (in King, 1993)
 - **Inadequate academic advising** was strongest negative factor in retention; **caring attitude of faculty and staff** was strongest positive factor
- ▶ Tinto (1993)
 - Graduate student retention affected by **personal and intellectual interaction** between students and faculty as well as university-based learning communities

Advisement and Retention: What Really Matters?

- ▶ Baird (1995)
 - Doctoral advisor is most important relationship for doctoral students; diversity in what their role should be
- ▶ Cain (1999)
 - *“The teaching faculty is the key to the community college’s work. Other factors in the system, such as support staff, administrators, politicians, and students, might draw up the route for the trip, but it is the **faculty members who drive the bus.**”*

Advisement and Retention: What Really Matters?

- ▶ McArthur (2005)
 - Studied developmental academic advising
 - Advisors must be **facilitators** of communication, **coordinators** of students' educational experience, **frontline interpreters** of the values and benefits of higher education, **caring and concerned** individual, and **referral agent**
- ▶ Haag (2007)
 - Student dissatisfaction with advising stemmed from **inaccurate information being provided** and **failure to share information** about special programs, financial help, and career opportunities
- ▶ Woolston (2002)
 - Students cited **gap** between what they **wanted to discuss** with advisors and what was **actually discussed**

Advisement and Retention: What Really Matters?

- ▶ Sutton & Sankar (2011):
 - Engineering students **satisfied with course-specific information, career opportunities, and tutorial services**
 - Engineering students **less satisfied with personal info re instructors, mentoring programs, and suggestions about other majors**
 - Numerous **complaints about faculty being unapproachable** when asking for assistance
- ▶ McCuen, Gulash, Gifford, & Srikantaiah (2009)
 - Students felt **advisors were too overwhelmed** to provide adequate care
- ▶ Lowe & Toney (2000–2001)
 - Accreditation often drives advising programs

Advisement and Retention: What Really Matters?

- ▶ Clay, Rowland, & Packard (2008–2009)
 - Recommended **targeted advisement and orientation** for online students specifically that covered
 - Nature of the online course, interaction, instructor role
 - Where to get books online
 - Need to log on almost every day
 - Emphasis on a great deal of reading
 - Information about proctored tests
 - How to get help
 - Importance of checking university email account
 - How to log onto course
 - Warnings about procrastination
 - Flexible nature of online learning

Top Ten Benefits of the eQuad

1. Common gathering place
2. 24-hour clearinghouse
3. Immediate contacts
4. One click access to all
5. Ease for advisers
6. Consistent information
7. Web seminars
8. Educational links
9. Professional organizations & opportunities
10. Forum for connections



MPA eQuad

INSTITUTION



WELCOME TO MPA eQUAD

Your one-stop for Many of Your Advising Needs!

MPA eQuad Advising Organization, your one-stop shop for everything you may need. Here, you will find course lists/schedule/sequence guidance, course registration links, upcoming MPA "live" webinar events and contact information. There are many useful web links connecting you to professional opportunities, MPA and eCampus forms, and your advisor's contact information and email address. To have a "chat" with your Faculty Advisor online, you need only download the Bb Instant Message (IM) program that allows you to "chat" directly with your advisor during office hours or whenever you see them online with a green light indicator. Remember to click the "Start Here" button (left) and freely navigate through the many useful links that will serve you throughout your time in the Troy MPA program. Through email, phone or "live" chat on Bb IM, your faculty advisor is always ready to assist you.

Let's get started!

[Course Link/eQuad Orientation](#)

MPA eQuad (MPA_General_A

MPA eQuad (MPA_General Advisement)

- Announcements
- eSpeaker Series
- Program Info/forms
- eQuad Orientation
- Connect to Advisors
- Professional Opps
- Library and Writing
- Important Links
- Bb IM Setup & tech
- Discussion Board
- MPA Newsletter
- Course Tools



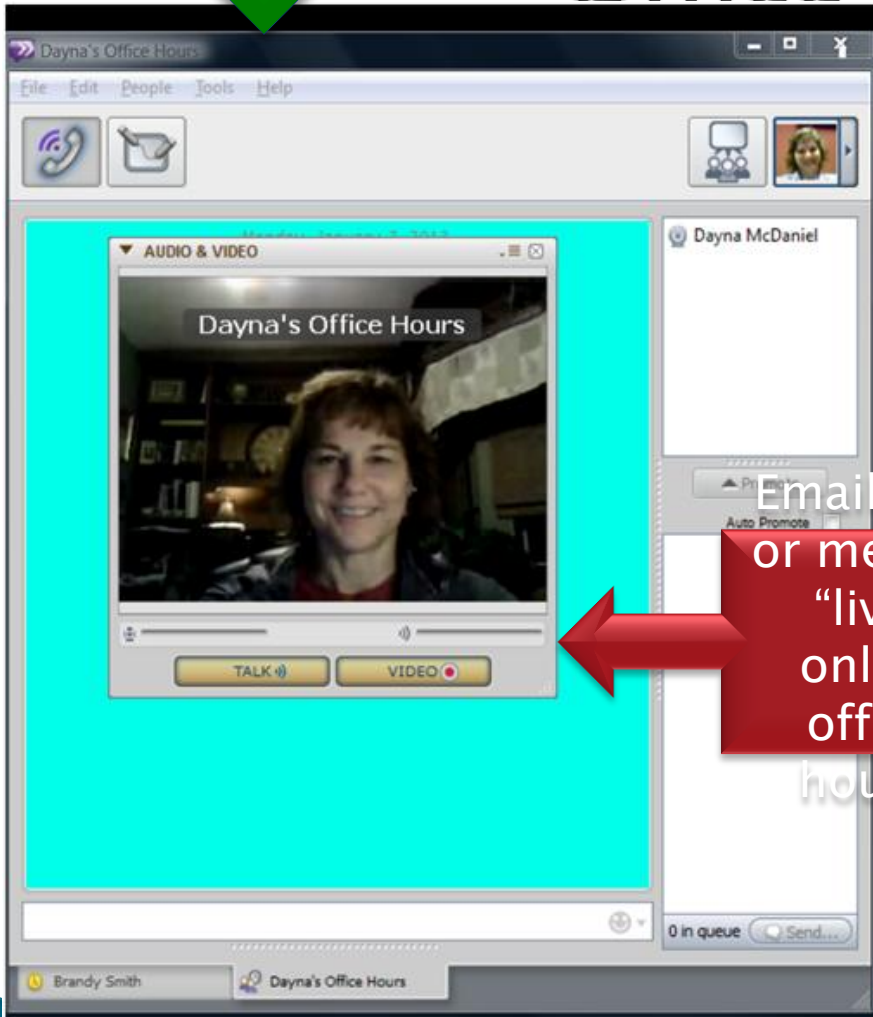
- MPA eQuad
- MPA eQuad (MPA_General Advisement)
- Speaker Series
- Program Orientation
- eQuad Orientation
- My Faculty
- Announcements
- Professional Opportunities
- Library and Writing
- Important Links
- Bb IM & tech
- My Group
- Dr. Dayna McDaniel
- ORGANIZATION
- MANAGEMENT
- Control Panel
- My Content
- Organization
- Evaluation
- Users and Roles
- Customization
- Packages and Utilities
- Help

Top Reasons for MPA Meeting the Needs of Advisees

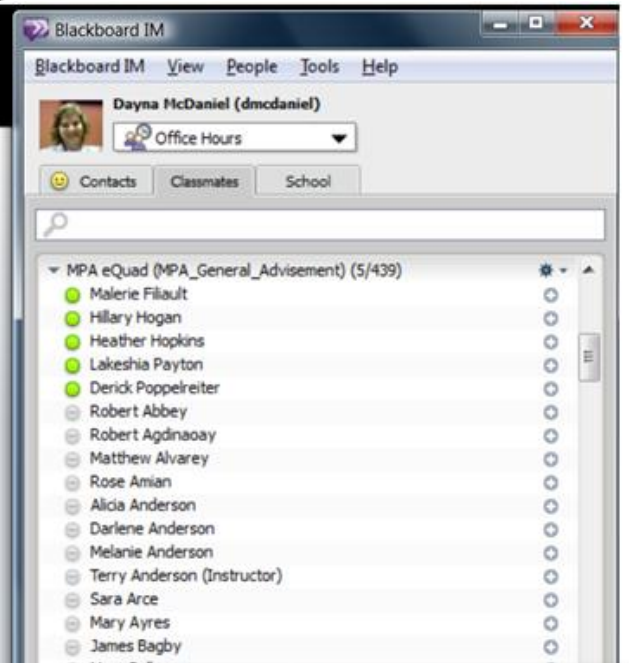
1. Common One-stop-shop for all MPA Advisee Needs (24/7)
2. Orientations warehouse to: eQuad, Graduate Bb, Bb IM Chat/Bb, Collaborate, Technical help
3. Course enrollment information/registration links, requirements, academic forms
4. Warehouse links to academic forms (eCampus and MPA)
5. Immediate Contact Information w/advisor (and all MPA instructors)
6. “Live” Bb IM chat access with Faculty Advisor
7. Internship information– archive video
8. Link with MPA website
9. Professional Opportunities –organizations– fellowships– internships– jobs
10. Speaker Series Forum (web seminars)

See Advisor in realtime!

Advisor Hold "Live" Office Hours



Email, call or meet in "live" online office hours!



"LIVE" CHAT With Students on Bb IM

Other Opportunities



- Speaker Series Event
- Program Guidance
- eQuad Orientation
- My Faculty Advisor
- Announcements
- Professional Opps
- Library and Writing
- Important Links
- Bb IM & tech Info

- My Groups
- Dr. Dayna McDaniel

- ORGANIZATION MANAGEMENT
- Control Panel
- My Content
- Organization Tools
- Evaluation
- Users and Groups
- Customization
- Guest and Observer Access
- Properties
- Style
- Tool Availability
- Packages and Utilities
- Help

RSVP Here for Next Speaker Series Event April 24th at 12:30 PM EST (Click HERE)

MPA Speaker Series "LIVE" Event

Click Below on "Winm" to View "Live" Speaker



Winm Classroom

MPA Speaker Series T4-T2 2012



Term 4 2012 – April 24, 2012

Time: 12:30 p.m. Eastern Daylight Time **Topic – Professional Ethics for Public Administrators: Searching for Ethical Competency**
 Presenter: Dr. Manfred Meine

Term 5 2012– June 12, 2012

Time: To be announced **Topic – Preparing for the Capstone Course**
 Presenters: Dr. Robert Abbey, Dr. Terry Anderson, and Dr. David R. Shetterly
 Brief Overview: The MPA Capstone course is the final core course to help preparation for work in the Capstone course.

Term 1 2012, August 29, 2012

Time: To be announced **Topic: Doctoral Program Admission**
 Presenters: Dr. Leora Waldner & Dr. Kim Loutzenhiser
 Brief Overview: This seminar will share strategies to help with the application process for admission.

ARCHIVES and Discussion Boards from previous eSPEAKER SERIES EVENTS (CLICK HERE)

Professional Ethics for Public Administrators: Searching for Ethical Competency
 Dr. Manfred F. Meine
 Professor of Public Administration
 @manfredmeine

PREPARING FOR THE CAPSTONE COURSE
 Using Conceptual Mapping to Organize
 Thinking About Content of Core Courses
 Dr. David R. Shetterly

Basic #3: Letter of Recommendation
 • Source Matters!
 –Thumbs up:
 • Faculty letters critical!
 • Ask graduate counselor about letter mix (faculty vs. professional)
 • Ask letter writers to highlight qualities such as writing skills, critical analysis abilities, research abilities, etc.

Social Media: Making it Work for You
 ✓ Why social media?
 ✓ Key social media
 ✓ Contemporary uses of social media
 ✓ Tips & Precautions



Advisor Contact Information

- MPA eQuad (MPA_General_Advisement)
- Speaker Series Event
- Program Guidance
- eQuad Orientation
- My Faculty Advisor
- Announcements
- Professional Opps
- Library and Writing
- Important Links
- Bb IM & tech Info
- My Groups
 - Dr. Dayna McDaniel

My Faculty Advisor

Who is my Faculty Advisor and Student Services Counselor? If you don't know Click Below. All Faculty Advisor contact information is below in Alpha Order

Click [HERE](#) if you do not know who your Faculty Advisor (Your Faculty Advisor helps with which classes to take and questions of an academic nature)

Who Is My Advisor?

For Student assigned to a Faculty Director (they help with MPA and eTroy forms, add/drop and any administrative actions) [CLICK HERE](#) and look at the College or Arts and Sciences Counselor.



Who is my Student Services Counselor?

[Dr. Robert Abbey Advisor Group Click Here](#)



Dr. Robert F. Abbey

Phone: 703-778-6324
Fax: 703-778-6321
Email: rabbey@trov.edu
[Click here for my Bio](#)


[Dr. Terry Anderson Advisor Group Click Here](#)



Dr. Terry Anderson

Advisees can view Faculty Advisor contact and bio info

[Dr. Dayna McDaniel Advisor Group Click Here](#)


Dr. Dayna McDaniel
Phone: 850-678-1865
850-678-1865
Email: dmcdaniel@trov.edu
[Click here for my Bio](#)

3

Faculty Advisors can click to see group of advisees

2

IROY UNIVERSITY

[Dr. Manfred F. Meine Advisor Group Click Here](#)



Dr. Manfred F. Meine

Phone: 850-301-2133
Fax: 850-301-0935
Email: dmmeine@trov.edu
[Click here for my Bio](#)

[Dr. Charles E. Mitchell Advisor Group Click Here](#)



Dr. Charles E. Mitchell

Phone: 678-527-0615
Fax: 770-730-0596
Email: cmitchell19705@trov.edu
[Click here for my Bio](#)

[Dr. Kristie Roberts Advisor Group](#)



Dr. Kristie Roberts

Phone: 770-730-0033
Fax: 770-730-0596
Email: kroberts61715@trov.edu
[Click here for my Bio](#)

[Dr. Ellen Rosell Advisor Group Click Here](#)



Dr. Ellen Rosell

Phone: 334-670-3755
Fax: 334-670-5647
Email: erosell@trov.edu

[Dr. Samuel T. Shelton Advisor Group Click Here](#)



Dr. Samuel T. Shelton

Orientation for Advisees

View eQuad
Orientation
Video

Click

View the MPA
Program
Orientation
Video

Short Video on the MPA eQuad Bb Organization
Enabled: Statistics Tracking



Ready

1

so, we know it will be helpful in understanding the purpose of this Bb and knowing more about the MPA program and the Faculty Videos available. Be patient; the download may take a few minutes.

[MPA ORIENTATION VIDEO Click here and click on "Welcome to MPA" orientation wvm.](#)
Enabled: Statistics Tracking



MPA Program Orientation

[HOW DO I USE THE BLACKBOARD? Understand Graduate Bb with this Bb orientation link](#)
Enabled: Statistics Tracking



Bb Orientation for Grad Students

[What do I need to know about the MPA Program?](#)
Enabled: Statistics Tracking



Know More About Your MPA Program

[What are the list of MPA courses?](#)
Enabled: Statistics Tracking

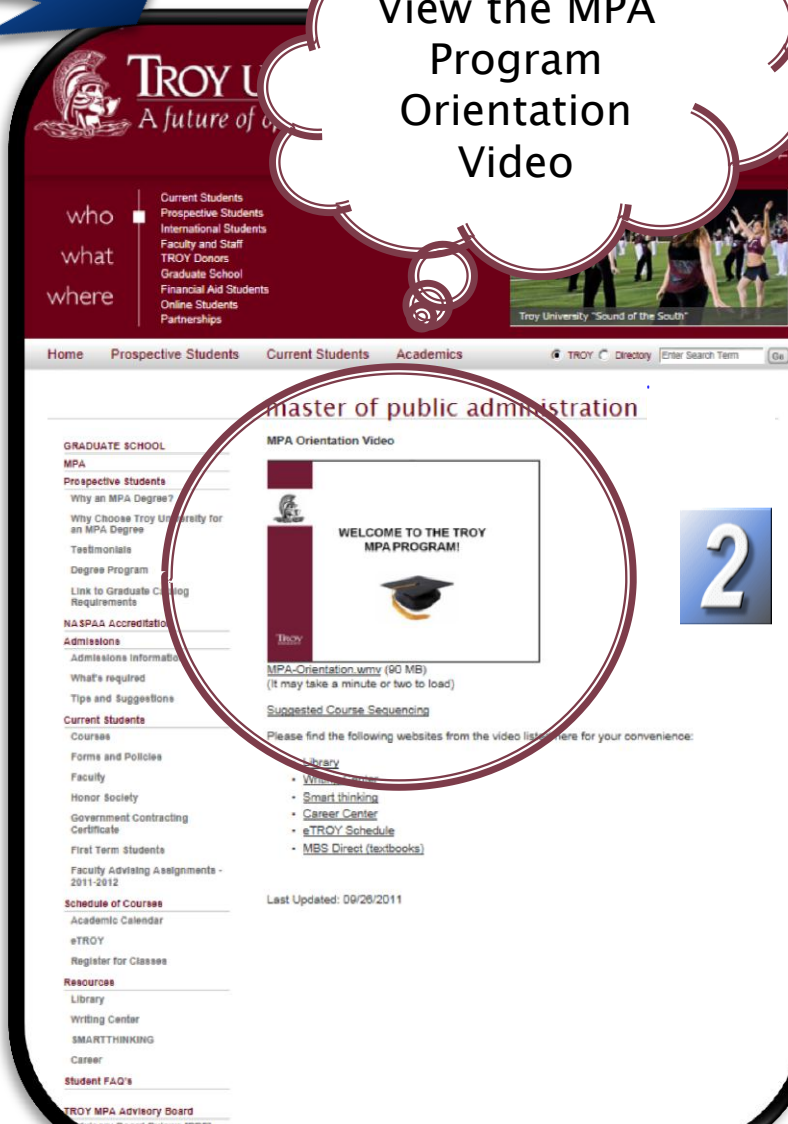


List of MPA Courses

[Who are the MPA Faculty?](#)
Enabled: Statistics Tracking



MPA Faculty/Your Advisor Bio and Info



TROY UNIVERSITY
A future of...

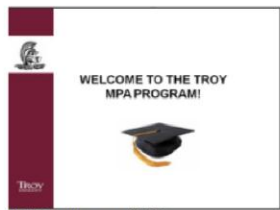
who
what
where

- Current Students
- Prospective Students
- International Students
- Faculty and Staff
- TROY Donors
- Graduate School
- Financial Aid Students
- Online Students
- Partnerships

Home Prospective Students Current Students Academics

master of public administration

MPA Orientation Video



MPA-Orientation.wvm (60 MB)
(It may take a minute or two to load)

[Suggested Course Sequencing](#)

Please find the following websites from the video list here for your convenience:

- Library
- Writing Center
- Smart thinking
- Career Center
- eTROY Schedule
- MBS Direct (textbooks)

Last Updated: 09/26/2011

Resources

- Library
- Writing Center
- SMARTTHINKING
- Career

Student FAQ's

TROY MPA Advisory Board
Advisory Board Bylaws [PDF]

2

1

ONE-STOP-SHOP!

Program Guidance *Click*

Welcome

Welcome to Trinity University's Master of Public Administration program. Your Faculty Advisor has successful in this program. If you have any questions, contact your MPA Faculty Advisor for program or administrative issues.

Need links to review MPA schedules, class sequence and register for your class ALL HERE IN ONE PLACE. [CLICK HERE](#)

MPA Courses, Registration, Schedules, & Catalogs

Need a MPA or eCampus Forms and Policies? [CLICK HERE](#)

MPA and eCampus Forms

Required Steps to KNOW for MPA Program Information and forms. [CLICK HERE](#)

MPA Major Program Steps:

Admission to Candidacy	Capstone Course
Intent to Graduate	Internship Requirement

MPA Major Program Steps:

Admission to Candidacy	Capstone Course
Intent to Graduate	Internship Requirement

MPA Online and in Class Courses

MPA Course Lists & Recommendations

MPA Course Catalog

MPA Course Catalog by Year

MPA Course Catalog by Year

Frequently Asked Questions

2



One-Stop-Shop!

1

General Advisement | Program Guidance

Program Guidance

Welcome

Welcome to Troy University and the Master of Public Administration program. Your Faculty Advisor has successful in this program. If you have any questions, contact your MPA Faculty Advisor for program/academic administrative issues.

Need links to review MPA schedules, class sequence and register for your class ALL HERE in ONE PLACE...CLICK HERE!



MPA Courses, Registration, Schedules, & Catalogs

Need a MPA or eCampus Forms and Policies? CLICK HERE.



MPA and eCampus Forms

Required Steps to KNOW for MPA Program (information and forms) CLICK HERE



MPA Major Program Steps:

- Admission to Candidacy
- Intent to Graduate

Click



2

[CLASS SCHEDULES BY TERM \(CLICK HERE\)](#)

Online and In Class Courses

[MPA Courses \(a list of courses and concentration courses\) CLICK HERE](#)

MPA Course Lists & Concentrations

[Recommended Course Sequence: In what order do I take courses?](#)

Course Sequence

[Register for Classes Click HERE to enter Trojan Express](#)

Register? Trojan Express Click Here!

[Academic Calendar](#)

Gives you add/drop dates for each term and all other important dates to keep in mind.

Academic Calendar by Term

[Graduate Catalogs by Year \(Remember to access your year of admission for your catalog\)](#)

Graduate Catalogs by Year

[FAQs on Drop/Add, Order Textbooks, Adaptive Needs Disability Services \(CLICK HERE\)](#)

Frequently Asked Questions

Questions Frequently Asked

MPA Yearly Academic Catalogs

eTROY™



- MPA eQuad (MPA_General_Advisement)
- Speaker Series Event
- Program Guidance
- eQuad Orientation
- My Faculty Advisor
- Announcements
- Professional Opps
- Library and Writing
- Important Links
- Bb IM & tech Info
- My Groups
 - Dr. Dayna McDaniel
- ORGANIZATION MANAGEMENT
- Control Panel
 - My Content
 - Organization Tools
 - Evaluation
 - Users and Groups
 - Customization
 - Packages and Utilities
 - Help

- Help
- Feedback and Organization

Which Course Next?

Need links to review MPA schedules, class sequence and register for your class ALL HERE

[CLASS SCHEDULES BY TERM \(CLICK HERE\)](#)

**Online and
In Class Courses**

[MPA Courses \(a list of courses and concentration courses\) \(CLICK HERE\)](#)

**MPA Course Lists
Concentration**

1

[Recommended Course Sequence: In what order do I take courses?](#)

Course Sequence

Course Sequence

[Register for Classes Click HERE to enter Trojan Express](#)

**Register?
Trojan Express
Click Here!**

[Academic Calendar](#)

Gives you add/drop dates for each term and all other important dates to keep in mind.

**Academic Calendar
by Term**

[Graduate Catalogs by year \(Remember to access your year of admission for your catalog\)](#)

**Graduate Catalogs
by Year**

[FAQs on Drop/Add, Order Textbooks, Adaptive Needs Disability Services \(CLICK HERE\)](#)

**Frequently Asked
Questions**

Click

TROY UNIVERSITY MASTER OF PUBLIC ADMINISTRATION PROGRAM

SUGGESTED COURSE SEQUENCE

September 22, 2011

NOTE: This recommended sequence is for MPA students taking classes online. If you are taking onsite courses or have transfer credits, consult your faculty advisor.

RECOMMENDED COURSE SEQUENCE #1:

FOR STUDENTS STARTING WITH ONE CLASS IN FIRST TERM

Class #		
1	PA 6610, Foundations	
2 & 3	PA 6601, Research	PA 6674, Ethics
4 & 5	PA 6631, Program Evaluation, or PA 6602, Quant Methods, or PA 6603, Economics	PA 6624, Public HR Mgmt
6 & 7	PA 6650, Governmental Budgeting	PA 6620, Org Theory, or PA 6646, Org Behavior
8 & 9	PA 6622, Public Policy	Concentration Elective
10 & 11	PA 6699, Capstone	Concentration Elective
12 & 13	PA 6694, Internship (if required)	Concentration Elective

2

RECOMMENDED COURSE SEQUENCE #2:

FOR STUDENTS TAKING TWO CLASSES PER TERM

Class #		
1 & 2	PA 6610, Foundations	PA 6674, Ethics
3 & 4	PA 6601, Research	PA 6624, Public HR
5 & 6	PA 6631, Program Evaluation, or PA 6602, Quant Methods, or PA 6603, Economics	
7 & 8	PA 6650, Governmental Budgeting	
9 & 10	PA 6622, Public Policy	
11 & 12	PA 6699, Capstone	
13	PA 6694, Internship (if required)	



Linking to Program Website

Need links to review MPA schedules, class sequence and register for your class ALL HERE

[CLASS SCHEDULES BY TERM \(CLICK HERE\)](#)

Online and In Class Courses

MPA Courses (a list of courses and concentration courses) [CLICK HERE](#)

MPA Course Lists & Concentrations

Recommended Course Sequence: In what order do I take courses?

Course Sequence

Register for Classes [Click HERE](#) to enter Trojan Express

Register? Trojan Express Click Here!

Academic Calendar
Gives you add/drop dates for each term and all other important dates to keep in mind.

Academic Calendar by Term

Graduate Catalogs by year (Remember to access your year of admission for your catalog)

Graduate Catalogs by Year

[FAQs on Drop/Add, Order Textbooks, Adaptive Needs Disability Services \(CLICK HERE\)](#)

Frequently Asked Questions



TROY UNIVERSITY
A future of opportunities

who what here

About Troy University
Academics
Admissions
Bookstore
Chancellor's Welcome
Development
Financial Aid
Forms/Documents
Military Programs
Alumni
Community Outreach
Trojan Athletics

Online Programs

Montgomery Campus

Students Current Students Academics

TRU Directory Enter Search Term Go

master of public administration program

Courses

The MPA degree curriculum consists of 12 courses including nine core courses and three elective courses from one concentration.

Required Core Courses (24 SH)

- PA 6001 Research Methods in Public Administration
- PA 6010 Foundations of Public Administration
- PA 6020 Theory of Organizations OR PA 6040 Organizational Behavior
- PA 6022 Public Policy Analysis
- PA 6024 Public Human Resource Management
- PA 6050 Governmental Budgeting and Financial Management
- PA 6074 Ethics in Public Administration
- PA 6090 Capstone in Public Administration

Students must select one of the following courses* (3 SH)

- PA 6002 Quantitative Methods in Public Management
- PA 6003 Economics for Public Management
- PA 6031 Program Evaluation

* Students in Nonprofit Management concentration must take PA 6031: Program Evaluation (3) as their Tier II course.

Concentrations (9 hours)

Students must select one of the following concentrations and take three courses from one of the following concentrations:

- Education
- Environmental Management
- Government Contracting
- Healthcare Administration
- Justice Administration
- National Security Affairs
- Nonprofit Management
- Public Human Resource Management
- Public Management

Education

The Education Concentration is designed for public administrators who have a background in education, are seeing the MPA degree and wish to build additional competencies in their current field. Select nine credit hours from any of the courses listed below:

- EDU 6000 Current and Emerging Instructional Technologies
- PSE 6000 Curriculum Integration of Technology
- PSE 6003 Trends and Issues in Adult Education
- PSE 6010 Psychological Foundations of the Adult Learner
- PSE 6090 Curriculum Development for Adult Education

Environmental Management

Where are the Courses?

1

Click

Online and In Class Courses

MPA Courses (to list all possible other concentration courses) [CLICK HERE](#)

MPA Course Lists & Concentrations

Recommended Course Sequence: In what order do I take courses?

Course Sequence

Register for Classes [Click HERE](#) to enter Trojan Express
Register? Trojan Express Click Here!

Academic Calendar
Gives you add/drop dates for each term and all other important dates
Academic Calendar by Term

Graduate Catalogs by year (Remember to access the correct catalog)
Graduate Catalogs by Year

FAQs on Drop/Add, Order Textbooks, etc.
Frequently Asked Questions

[CLICK ON this Computer Picture for eTROY CLASS SCHEDULES](#)

IN CLASS MPA COURSE OFFERINGS by Site and City

Take a two Weekend TROY MPA CLASS "In Class!"
VISIT Your favorite Cities, Network, and Enjoy an "in class course".
Location, location, location!

Click on the

2

TROY UNIVERSITY

current students

current students

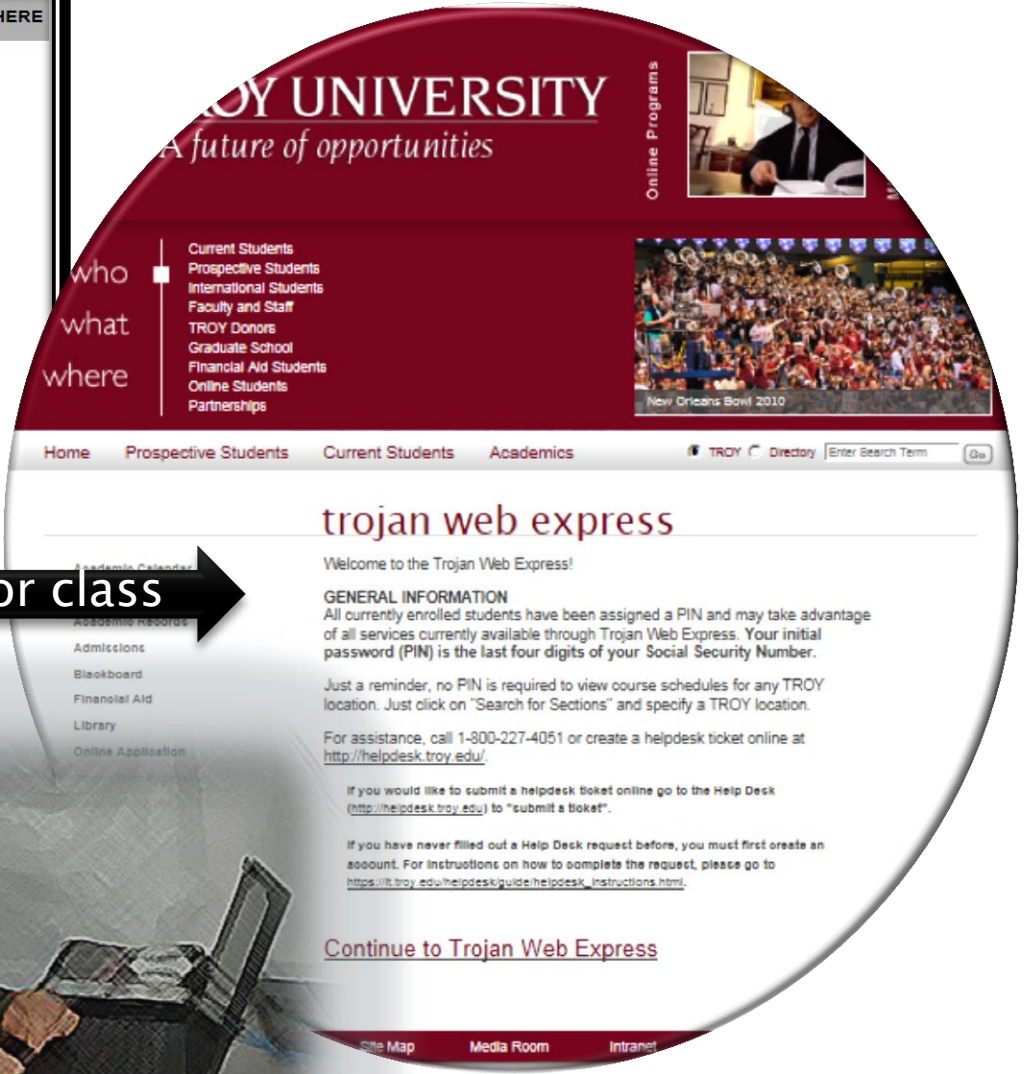
[ORLANDO SITE INCLASS OFFERINGS](#)
[TAMPA SITE INCLASS OFFERINGS](#)
[PENSACOLA, FL SITE INCLASS OFFERINGS](#)
[ATLANTA SITE INCLASS OFFERINGS](#) After reviewing the Atlanta MPA courses - for more information contact Dr. Leora Watson
[ATLANTIC AREA SITE INCLASS OFFERINGS \(Washington DC, Virginia, Hampton Roads, Harrisburg, PA\)](#) (this link takes you directly to Grad courses offered...click and scroll)
[IN CAMPUS MPA COURSE OFFERINGS \(CLICK HERE\)](#) then click on Graduate Schedule Choosing the Correct Semester

Connect to Registration

Need links to review MPA schedules, class sequence and register for your class ALL HERE

- [CLASS SCHEDULES BY TERM \(CLICK HERE\)](#)
Online and In Class Courses
- [MPA Courses \(a list of courses and concentration courses\) CLICK HERE](#)
MPA Course Lists & Concentrations
- [Recommended Course Sequence: In what order do I take courses?](#)
Course Sequence
- [Register for Classes Click HERE to enter Trojan Express](#)
Register? Trojan Express Click Here!
- [Academic Calendar](#)
Gives you add/drop dates for each term and all other important dates to keep in mind.
Academic Calendar by Term
- [Graduate Catalogs by year \(Remember to access your year of\)](#)
Graduate Catalogs by Year
- [FAQs on Drop/Add, Order Textbooks, Adaptive Needs Disabilities](#)
Frequently Asked Questions

Register for class



TROJAN UNIVERSITY
A future of opportunities

Online Programs

who what where

- Current Students
- Prospective Students
- International Students
- Faculty and Staff
- TROY Donors
- Graduate School
- Financial Aid Students
- Online Students
- Partnerships

Home Prospective Students Current Students Academics

trojan web express

Welcome to the Trojan Web Express!

GENERAL INFORMATION
All currently enrolled students have been assigned a PIN and may take advantage of all services currently available through Trojan Web Express. Your initial password (PIN) is the last four digits of your Social Security Number.

Just a reminder, no PIN is required to view course schedules for any TROY location. Just click on "Search for Sections" and specify a TROY location.

For assistance, call 1-800-227-4051 or create a helpdesk ticket online at <http://helpdesk.troy.edu/>.

If you would like to submit a helpdesk ticket online go to the Help Desk (<http://helpdesk.troy.edu/>) to "submit a ticket".

If you have never filled out a Help Desk request before, you must first create an account. For instructions on how to complete the request, please go to https://it.troy.edu/helpdesk/guide/helpdesk_instructions.html.

[Continue to Trojan Web Express](#)

Site Map Media Room Intranet



Vital Program Steps



Program Guidance

Welcome to Troy University and the Master of Public Administration program. Your Faculty Advisor has been successful in this program. If you have any questions, contact your MPA Faculty Advisor for program/academic or administrative issues.

Need links to review MPA schedules, class sequence and register for your class **ALL HERE IN ONE PLACE** [CLICK HERE!](#)

MPA Courses, Registration, Schedules, & Catalogs

Need a MPA or eCampus Forms and Policies? [CLICK HERE.](#)

MPA and eCampus Forms

MPA Major Program Steps:

Admission to Candidacy	Capstone Course
Intent to Graduate	Internship Requirement

Click

Required Steps to KNOW for MPA Program

[Admission to Candidacy Form \(Submit after 9 cr hrs...before\)](#)

Fill out ATC Form

[PA 6694 Internship Information \(CLICK HERE\)](#)

PA 6694 INTERNSHIP INFO

[Government Contracting Certificate Information \(CLICK HERE\)](#)

GOVERNMENT CONTRACTING INFO

[PA 6699 Capstone Information CLICK HERE](#)

Capstone Course Info

[Intent to Graduate Form \(CLICK HERE\)](#)

Intent To GRADUATE FORM

eTROY

Display Important Details

Steps to KNOW

on to Candidacy Form (Submit after 9

Fill out ATC Form

PA 6694 Internship Information (CLICK HERE)

PA 6694 INTERNSHIP INFO

Government Contracting Certificate Information (CLICK HERE)

GOVERNMENT CONTRACTING

PA 6699 Capstone Information CLICK

Capstone Cours Info

nt to Graduate Form (CLICK HERE)

Intent to GRADUATE FORM

Click

Contents

- Why an Internship?
- Internship Short Information Video**
- MPA Internship Guidelines and Forms
- Internship Waiver Form 2009 Term 1 and later

Internship Short Information Video

TROY

TROY UNIVERSITY
MPA INTERNSHIP GUIDELINES

Developed by the MPA Internship Committee:
Kristie Roberts, Ph.D., Chair and Dayna McDaniel, Ph.D.

Paused


00:10

Download video file: [internship.wmv](#)


Important Program Links

Important Links

MPA Website Link (CLICK HERE)



eTroy Personnel Contact Listings (CLICK HERE OR BELOW)



eTROY Personnel Directory


The purpose of the online eTROY Personnel Directory is to allow immediate access to eTROY personnel.

[PRINTER FRIENDLY VERSION](#)

[eTROY Homepage](#)

[Global Campus Student Services Directory](#)

FAQs from NASPAA (CLICK HERE)



Should I put my MPA letters and...

NASPAA 10 things Emp...

Library and Writing

Library Site and Assistance

Writing Center
The writing center has reference sites, research guides, ESL information and self study, literature sources, assistance and much more.

Library Directions on PDF and Link to database Journals at Troy Library
Attached Files: [Library info for PA.pdf](#) (558,904 KB)
[Click here for TROY DATABASE JOURNALS](#) I always find Academic Complete Search to have lots of full-text articles and studies.
We also have two full-time librarians who will assist you. On this site there are live chat

SmartThinking
Troy contracted service... Highly qualified and well-trained educators make the difference in student success. Using the hours a day, 7 days a week in a variety of subjects.

Link to APA info at library
Referencing guides at the library [Click here for APA](#)

APA Style Tutorial This is a Good one. CLICK HERE!

APA Tutorial

How to Write in APA Format

[Watch Video](#)

How to Write in APA Format
Duration: 4:21
User: mtrout1013 - added: 7/2/2009
YouTube URL: <http://www.youtube.com/watch?v=4m0U378880>
This video explains how to format a graduate paper in APA format.

Technology


Bb IM Upload it HERE! To Chat with Advisor

Chat with Your Advisor *USE Bb IM and look for the GREEN LIGHT near Advisor's*

(See Below)
If button is not green, email them.

How to use Bb IM (Pronto) - 1:37 A Quick video

Click on the "Tools" button on the LEFT to Load IM and then you will have instant chat program with your Advisor. Bb IM allows you to chat with your Advisor during office hours or whenever you see them on (See Green Light otherwise). We look forward to chatting with you on this Troy contracted service. It is very informative. [Click above link for Bb IM Help](#)



Technology Training Videos

This folder contains training videos that will provide guidance on how to use a number of technological resources available to you.

Bb Help Info

Bb Training Information

Handbooks
This folder contains various student handbooks that relate to the technology available to you.

HOW TO USE WIMBA (Graphics) CLICK HERE

Professional Opps

Searching for a JOB Or Making a RESUME?

Internship/Fellowship Offerings

Professional Organizations

Scholarships etc.

[CURRENT INTERNSHIPS/FELLOWSHIPS](#)

[PROFESSIONAL ORGS CLICK HERE](#)

[Current Opportunities for Graduate students \(scholarships, events, etc. Check it out\)](#)

Building Block: Departmental website

- ▶ eQuad works best in concert w/ a departmental website
 - Catches new students sooner
 - Serves as repository for basic info (less updating—link to website)
- ▶ E.g. MPA website
 - <http://www.troy.edu/graduateschool/mpa/admissions.html#tips>
 - Info re program, admissions, new student orientation, forms, schedule of classes
 - “Face to the world” vs. eQuad

More:

- ▶ Challenges
 - Maintenance of participants
 - Advisor groups
 - Useage?
 - Incorporating alumni (can be Coursesite vs. CMS)
- ▶ For questions/handout:
- ▶ tanderson@troy.edu (Dr. Terry Anderson),
lwaldner@troy.edu (Dr. Leora Waldner),
tlesteves@troy.edu (Dr. Tammy Esteves),
dmcdaniel@troy.edu (Dr. Dayna McDaniel)